



Board of Fire Commissioners
Meeting Minutes
June 13, 2024

CALL TO ORDER

Commissioner Dale Putnam of District 9 Board of Fire Commissioners called the meeting to order at 1800 hours.

Commissioners Dale Putnam, Len Albert, Mark Thompson (virtual), Mark Campeau and Jason Foust, Chief Leonard Johnson, Division Chief - Logistics Josh Ambrose, Business Operations Director Monica Davis, Lt. Chris Welch (virtual), Board Secretary Tom McBride, and Firefighters Daniel Potts, Jeff Novak, Brad Faires and Clint Carlson attended the regular meeting held in person and via the virtual Zoom platform using the link posted on the Fire District's website.

BOARD FOR VOLUNTEER FIREFIGHTERS

The Board for Volunteer Firefighters met prior to the Board of Commissioners meeting.

ADDITIONS TO AGENDA

None. The agenda was approved as presented.

PUBLIC COMMENT & VISITING SPEAKERS

Shane Heston, for Acrisure Insurance Solutions, presented to the Board on the matter of Fire District insurance renewal with proposals and quotes. Mr. Heston presented insurance options for the Fire District with a focus on lower costs and greater flexibility in coverage. Discussion was held.

ACTION ITEMS:

1. *Approval of Minutes*

A motion was made and seconded to approve the minutes of the Regular Meeting on May 16, 2024; the motion carried.

2. *Approval of Vouchers and Payroll*

A motion was made and seconded to approve vouchers and payroll in the amounts listed below in items a through d; the motion carried.

- a. **General Fund 6690 - Claims & Payroll Total: \$431,870.82;**
 - i. 5-31-2024 Payroll May Month-End EFT: \$189,067.10
 - ii. 5-31-2024 Payroll Claims #240506001 - 240506014: \$126,951.80
 - iii. 6-15-2024 Payroll June Draw EFTs: \$44,966.50
 - iv. 6-12-2024 Claims 240602001 – 240602051: \$70,885.42
 - b. **EMS Fund 6694:** 6-12-2024 Claims #240603001: \$1,426.10;
 - c. **M&O Fund 6698:** 6-12-2024 Claims #240604001: \$20,448.87;
 - d. **SORT Fund 6699:** 6-12-2024 Claims #240605001 – 240605020: \$24,293.72.
3. ***Signatures for Thurston County Treasurer – Authorized Signature List***

A motion was made and seconded to approve the authorized signature list for signatures for Thurston County Treasurer and increase the EFT ACH daily maximum amount from \$220,000 to \$300,000.

4. ***Resolution No. 2024-02 – Rescinding Resolution No. 23-589***

A motion was made and seconded to approve Resolution No. 2024-02 rescinding Resolution No. 23-589; the motion carried.

5. ***Resolution No. 2024-03 – Annual Warrant Cancellation***

A motion was made and seconded to approve Resolution No. 2024-03 relating to the annual warrant cancellation; the motion carried.

OLD BUSINESS:

1. ***Property Purchase – 4530 Mud Bay Road***

Chief Leonard Johnson updated the Board on the status of a possible real property purchase at 4530 Mud Bay Road. The Fire District is attempting to find a qualified appraiser to review the property. Thurston County Title is lined up to engage if the purchase moves forward. The Fire District is not feeling any pressure to buy the property.

NEW BUSINESS:

1. ***Fire District Insurance Renewal – Proposals/Quotes Presentation/Review/Discussion
Shane Heston, Broker***

Mr. Heston presented during the Public Comment & Visiting Speakers section of the meeting. Further discussion was held by the Board. The Board recognized that the alternative Fire District renewal option presented by Mr. Heston from Provident| Fire plus offered additional benefits, including more flexible coverage at a lower cost.

A motion was made and seconded to approve changing the Fire District's insurance policy to Provident| Fire plus; the motion carried.

2. ***Business Account for Petty Cash at Bank of America***

It was requested that the Bank of America signatures be updated

- a. to remove Davie Kindell, retired and

b. to add Monica Davis, as Business Operations Director. Motion passed.

STAFF REPORTS:

1. **Finance/Administration:** Verbal and written reports were presented by Business Operations Director Monica Davis, discussion was held.
2. **Logistics:** Verbal and written reports were presented by Division Chief – Logistics Josh Ambrose, discussion was held.
3. **Operations:** Verbal and written reports were presented by Chief Leonard Johnson, discussion was held.
4. **Chief's Report:** Verbal and written reports were presented by Chief Leonard Johnson, discussion was held.

COMMISSIONER REPORTS

None.

GOOD OF THE ORDER

None.

EXECUTIVE SESSION


At 1900 the Board entered into Executive Session, for a total of 10 minutes, to discuss a personnel matter. No action was taken as a result of the executive session. The Board reconvened at 1910 and immediately adjourned.

ADJOURNMENT

A motion was made and seconded to adjourn the Board meeting; the motion carried. The Board adjourned at 1910.

BOARD OF COMMISSIONERS

For Thurston County Fire District 9:



Dale Putnam, Chair




Jason Foust, Commissioner




Len Albert, Commissioner



Mark Thompson, Commissioner



Mark Campeau, Commissioner



Tom McBride, Board Secretary