



THURSTON COUNTY FIRE DISTRICT NO. 9

March 11, 2021

CALL TO ORDER

Commissioner Dale Putnam of District 9 Board of Fire Commissioners called the meeting to order at 1801 hours. Commissioners Mark Thompson, Mark Campeau, and Len Albert; Chief Leonard Johnson, AC Chris Patti, EA Davie Kindell, and Board Secretary Ferol Max attended the regular meeting held via the virtual Zoom platform. Commissioner Rich Milligan was not in attendance. Viewing of the meeting was made available to the public with the Zoom meeting link posted on the District website.

AGENDA

The agenda was approved as presented.

PUBLIC COMMENT & VISITING SPEAKERS

Craig Edwards from the Summit Lake Community Association requested the opportunity to speak and was given five minutes. He had questions regarding the budget and which commissioners are up for reelection this year, both of which EA Kindell addressed.

ACTION ITEMS

Approval of Minutes: A motion was made and seconded to approve the minutes of the regular meeting on February 11, 2021; the motion carried.

Approval of Vouchers and Payroll: A motion was made and seconded to approve vouchers from Fund 6690 totaling \$385,075.09; Fund 6694 totaling 534.05; and fund 6698 totaling \$10.78; the motion carried.

Approval of Administrative Assistant Employment Agreement: All revisions were previously provided and reviewed. A motion was made and seconded to approve the current draft; the motion carried

Approval of Revised ILA with City of Olympia: All revisions were previously provided and reviewed. A motion was made and seconded to approve the current draft; the motion carried.

Resolution 21-563 – Surplus of PPE: A motion was made and seconded to approve Resolution 21-563, authorizing surplus of PPE that has exceeded its serviceable life and has been decommissioned; the motion carried.

Resolution 21-564 – Surplus of Truck Vault: A motion was made and seconded to approve Resolution 21-564, authorizing surplus of a locking storage truck vault that is no longer necessary; the motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

STAFF REPORTS

Finance/Administration: EA Kindell said twelve letters have been sent to people who expressed interest in joining the volunteer program. The next class will be the first to work on the fitness preparation program with Cpt. Hodge. Posters and flyers have been prepared and banners are being printed.

EA Kindell and AC Pattie have been consulting with Lt Welch who is working on updating the MBLFD website. EA Kindell gave a short presentation of some of the improvements that have been made thus far, including putting the volunteer application and first aid/CPR class sign up online.

Operations: AC Patti reported the call volume is holding steady. There were seventeen calls related to weather events during the February snow; the majority were motor vehicle collisions or spinouts. Full staffing was maintained during that weekend with overtime shifts and extra volunteer hours.

Vaccination clinics for fire/EMS staff who wished to receive the vaccine are complete, with 67% of suppression personnel and 100% of the administrative staff being fully vaccinated.

AC Patti reported he is involved with Thurston County Emergency Radio Network (TCERN).

Chief: Chief Johnson stated all eight probationary firefighters have completed their probationary requirement. There will be some recognition event planned when they take their oath of service.

One firefighter position is open due to AC Patti's promotion. The firefighter list established in 2019 is being utilized for candidates. Panel interviews are scheduled for March 30th with the Chief's interview on April 2nd. Consideration will then be given whether to backfill if another position opens due to promotion.

MBLFD will move to a continuous intake for volunteer recruitment, with more frequent, smaller classes.

Highland Construction Consulting Services, Inc is awaiting the sprinkler system input to complete the financial estimates and proposed scope of work for the St 95 roof project. The final recommendation from Patriot Fire is anticipated this week.

The roof leak in the administration side of St 91 has been repaired.

The St 91 air compressor electrical circuit was installed by Reliable Electric and the air compressor is in service.

Cpt Novak is gathering information on fuel tank expansion for St 91.

The Regional Incident Management Team is looking into a mass vaccination clinic, which could be staffed by fire/EMS personnel.

Chief Johnson reported he will begin working on updating the strategic plan.

COMMISSIONER REPORTS

None.

GOOD OF THE ORDER

As an item of interest, Commissioner Putnam mentioned that as part of the CARES Act, medical providers that maintain patient portals will be required to update them and increase patient access to information by April 5th.

ADJOURNMENT

There being no further business, the regular meeting of the Board of Fire Commissioners adjourned at 1830.

BOARD OF COMMISSIONERS

For Thurston County Fire District 9:



Dale Putnam, Chairperson



Mark Thompson, Commissioner



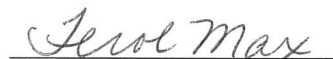
Mark Campeau, Commissioner

(absent)

Rich Milligan, Commissioner



Len Albert, Commissioner



Ferol Max, Board Secretary

April 8, 2021