

Subject:	RISK MANAGEMENT
Section:	PPG# 5200
Chapter:	Non-service Operation
Effective Date:	7/1/98

POLICY

Risk Management

The board of fire commissioners believes the fire district must identify and measure risks of loss due to the damage or destruction of district property or to claims against the district by others claiming to have been harmed by the action or inaction of the district, officers or staff. A risk management program shall be implemented to reduce or eliminate risks where possible, to determine which risks the district can afford to assume and to transfer to an insurance company those risks which the district does not wish to assume or cannot economically afford to assume. Such a program shall consider the benefits, if any, of joining with other units of local government for joint purchasing of insurance, joint self-insuring or joining employment of a risk manager. The board of fire commissioners shall assign the primary responsibility for the administration and supervision of the risk management program to the chief. The board shall review the status of the risk management program each year.

The district shall purchase and pay for surety bonds for the chief, secretary and such other staff and in such amounts as the board shall from time to time determine to be necessary for the honest performance of the staff in conduct of the district's financial operations.

The risk manager shall:

1. Report to the board of fire commissioners situations where he/ she feels the fire district faces the greatest potential liability, the changes he/ she feels should be made to reduce the risk and the estimated cost of such changes;
2. Examine the feasibility of and conduct training sessions for staff in areas where he/ she feels risk is great or can be lessened;
3. Assume responsibility for the district's insurance program;
4. Review annually the insurable value of the district's buildings and equipment and report to the commissioners; and
5. Supervise an annual inventory of all real property and equipment.

REFERENCES

Legal Reference:	RCW 48.62.030	Risk management services
	RCW 48.62.040	Joint action by local government entities
	RCW 48.62.050	Joint self insurance pool—Approved by state risk manager required-- Procedure
	RCW 48.62.100	Joint self insurance pool—Powers enumerate