

<b>Subject:</b>	<b>AUDIT OF EXPENDITURES</b>
<b>Section:</b>	<b>PPG# 1330</b>
<b>Chapter:</b>	<b>Board of Fire Commissioners</b>
<b>Effective Date:</b>	<b>8/10/89</b>

## **POLICY**

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At each regular meeting, the board of fire commissioners shall approve all bills and payroll after confirmation by the chief and secretary that all vouchers represent true and just claims and are in accord with the annual budget. At each meeting at which payments have been approved, the commissioners and secretary shall sign the certificate authorizing the county treasurer to pay the warrants for approved expenditures. The certificate shall specify the date, number, name and amount and fund on which each warrant is to be draw, and the certificate shall be transmitted promptly to the county treasurer.

All accounts shall be externally audited in the manner provided by law.

## **REFERENCES**

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Cross Reference:

Policy 6300 Vendor certification and approval

Legal Reference:

RCW 42.24.080 Municipal corporations and  
Political subdivision—  
Auditing and payment—  
Authentication and certification  
RCW 42.24.180 Taxing district—Issuance of  
Warrants of checks before  
Approval by legislative body—  
Conditions

State auditor's Bulletin 310-III (F)-Voucher certification and approval