



THURSTON COUNTY FIRE DISTRICT NO. 9

August 12, 2021

CALL TO ORDER

Commissioner Dale Putnam of District 9 Board of Fire Commissioners called the meeting to order at 1800 hours. Commissioners Mark Thompson, Mark Campeau, Rich Milligan, and Len Albert; Chief Leonard Johnson, AC Chris Patti, EA Davie Kindell, and Board Secretary Ferol Max attended the regular meeting held via the virtual Zoom platform. Viewing of the meeting was made available to the public with the Zoom meeting link posted on the District website.

AGENDA

The agenda was approved as presented.

ACTION ITEMS

1. **Approval of Minutes:** A motion was made and seconded to approve the minutes of the regular meeting on July 8, 2021; the motion carried.
2. **Approval of Vouchers and Payroll:** A motion was made and seconded to approve vouchers and payroll in the following amounts:
 - a. General Fund 6690 totaling \$501,502.67;
 - b. EMS Fund 6694 totaling \$78,831.68;
 - c. Authorized payments of licensing fees from Fund 6694 dated July 16, 2021 totaling \$5080.00;
 - d. Maintenance and Operations Fund 6698 totaling \$887.55; the motion carried.
3. **Resolution 21-569 – Closing Bank of America Petty Cash Account and Opening Key Bank Account:** A motion was made and seconded to approve Resolution 21-569 for the purpose of consolidating banking services; the motion carried.

OLD BUSINESS

None.

NEW BUSINESS

1. Board meeting status: it was the consensus of this Board that meetings will continue utilizing the Zoom virtual meeting platform until further notice. Chief Johnson will limit use of the classroom meeting space to public safety organizations.
2. Review of PPG-6501 “Use of Purchasing Cards” aggregate limit: the aggregate limit previously established by policy was \$15,000. The District changed purchasing card vendors to US Bank through the NASPO program. Upon application the District was given a total account aggregate amount of \$50,000. There was discussion regarding card security and general controls provided by policy. Following the discussion the Board

authorized a revision to PPG 6501, amending the account aggregate from \$15,000 to \$50,000.

STAFF REPORTS

Finance/Administration: See Chief's Report for complete information. EA Kindell has been working on a special project to add a mental health component to the Health and Wellness program, which will be kicked off with a department-wide meeting. The goal is to create a proactive program and let all staff know that mental health is part of the focus on wellness.

Chief Johnson and Davie will begin the hiring process for entry level firefighters on September 1.

The yearly budget process will begin soon.

Operations: AC Patti reported the July call total was 210 calls with 88 fire-related calls and 122 EMS calls. There were 32 BLS transports.

Wildland fire season is still active MBLFD has responded to several mobilization requests; the REMS team has had five calls.

MBLFD has an overall member vaccination rate of 78% throughout all departments.

The recently purchased 2016 Dodge truck and Chevy Tahoe have arrived in the District.

There were several roadside fires on I-5 and 101, but all were knocked down fairly quickly.

Chief: Chief Johnson reported he arrived from a mobilization in Cle Elum this morning. He submitted his written report along with the current mobilization reimbursement statistics.

Station 95 will have walk-through on Tuesday to determine final specs for HVAC needs before the specifications for bid documents can be completed.

The Department of Labor and Industries has finished their consultation and had recommendations for only minor issues. Chief Johnson will be sharing the full report.

The ambulance specifications committee is working on a proposal, and Chief Johnson hopes to seek bids for two ambulances in October or November.

Washington State Governor Jay Inslee has announced a mandate for all state employees and healthcare workers to be vaccinated against COVID-19. Chief Johnson is waiting to see how the legal aspects are sorted with represented workers, as well as how the mandate relates to law enforcement and first responders.

Chief Johnson has been deployed on several mobilizations and wished to express his appreciation to staff for handling operations in his absence.

COMMISSIONER REPORTS

Commissioner Campeau reported that West Thurston Fire and Life Safety (WTFLS) met recently and are hoping to recruit South Thurston Fire District into the group.

Commissioner Putnam reported Thurston County Fire Commissioners Association (TCFCA) will have the annual potluck at Scenic Shores Park on Lake Lawrence. He asked that commissioners interested in attending contact him for more information.

Commissioner Thompson thanked staff for including the ‘Introduction to Firefighters’ document along with the Board packet.

ADJOURNMENT

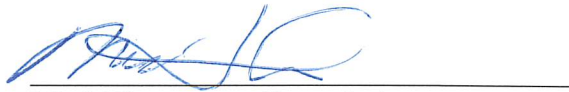
There being no further business, the regular meeting of the Board of Fire Commissioners adjourned at 1849 hours.

BOARD OF COMMISSIONERS

For Thurston County Fire District 9:



Dale Putnam, Chairperson



Mark Thompson, Commissioner




Mark Campeau, Commissioner



Rich Milligan, Commissioner



Len Albert, Commissioner



Ferol Max, Board Secretary
September 9, 2021