



## THURSTON COUNTY FIRE DISTRICT NO. 9

June 11, 2020

### CALL TO ORDER

Commissioner Dale Putnam of District 9 Board of Fire Commissioners called the meeting to order at 1812 hours. Commissioners Mark Thompson, Mark Campeau, Rich Milligan, and Jesi Chapin; Chief Steve North, EA Davie Kindell, and Board Secretary Ferol Max attended the regular meeting held via the virtual Zoom platform. Viewing of the meeting was made available to the public with the Zoom meeting link posted on the District website.

### AGENDA

The agenda was approved as submitted.

### ACTION ITEMS

**Approval of Minutes:** A motion was made and seconded to approve the minutes of May 14, 2020; the motion carried.

**Approval of Vouchers and Payroll:**

A motion was made and seconded to approve prior authorized payments in the amount of \$4,329.56; the motion carried.

A motion was made and seconded to approve vouchers from Fund 6690 totaling \$278,198.44 and from Fund 6694 totaling \$1,176.07; the motion carried.

**Resolution 20-551:** A motion was made and seconded to approve Resolution 20-551, providing purchasing cards to engine companies for use when on mobilizations; the motion carried.

**Resolution 20-552:** A motion was made and seconded to approve Resolution 20-552 - Annual Warrant Cancellation; the motion carried.

### OLD BUSINESS

**Fire Chief Position:** Chief North reminded the Board that his last day with the department will be January 5, 2021. During the Assistant Chief interviews, a candidate was identified by the Board as a potential replacement for Chief North, and as Thurston County has moved to Phase 2 in the planned reopening, the Board could entertain an interview electronically via Zoom. With the impending fire season and the fact that the candidate is currently a Chief in another district, time is of the essence. The Board requested a special meeting with adjournment to executive session be arranged to interview the candidate; Chief North will send out a poll to determine scheduling.

### NEW BUSINESS

**Consideration of sale of land:** A neighboring property owner has expressed interest in purchasing the quarter acre lot at the front of St 91 property. After discussion, the Board requested Chief North inform the neighbor that District 9 does not wish to enter into an agreement at the present time.

## STAFF REPORTS

### **Finance:**

EA Kindell completed the annual report for the state auditor ahead of the May 30<sup>th</sup> deadline.

McLane-Black Lake Fire is working on a video partnership with the SafeKids program and each shift participated in filming with emphasis on the lifejacket loaner program and lifejacket safety.

MBLFD has participated in parades celebrating the end of the school year and graduating seniors in McLane and Black Lake neighborhoods.

EA Kindell has been working on wildland interface risk assessments using Firewise concepts and hopes to expand the program in the coming months. The District has received very positive feedback regarding the program.

New keypad boxes have been installed in office areas.

The last resident firefighter has left Summit Lake St 93 and EA Kindell is working on a recruiting project to get it staffed again.

**Operations:** Chief North reported the call volume is down 100 calls over last year.

**Chief:** Chief North's Chevy Tahoe has 240 thousand miles and is in need of repairs estimated at \$6,000. Chief North feels it would be practical to surplus the vehicle.

## COMMISSIONER REPORTS

Commissioner Putnam reported TCFCFA is still meeting via conference call to conduct immediate business only.

## GOOD OF THE ORDER

Former Assistant Chief Tedd Hendershot is serving as temporary chief in Chehalis for a four to six month period.

## ADJOURNMENT

There being no further business, the regular meeting of the Board of Fire Commissioners adjourned at 1837.

## BOARD OF COMMISSIONERS

For Thurston County Fire District 9:




Dale Putnam, Chairperson



Mark Thompson, Commissioner




Mark Campeau, Commissioner



Rich Milligan, Commissioner



Jesi Chapin, Commissioner



Ferol Max, Board Secretary

July 9th, 2020



## RESOLUTION 20-552

### Annual Warrant Cancellation

**WHEREAS**, RCW 36.22.100 provides for annual cancellation of outstanding warrants;

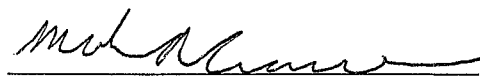
**WHEREAS**, the warrants listed on the attachment are outstanding as described;

**WHEREAS**, payees of lost warrants were notified of the opportunity to reissue the warrant;

**THEREFORE BE IT RESOLVED**, by the Board of Commissioners of Thurston County Fire Protection District 9 that the listed warrants issued from Fund 6690 in the amount of \$2289.85 shall be cancelled.

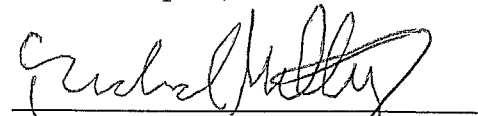
Approved for Thurston County Fire District 9, at the regular meeting of the Board of Fire Commissioners, held on June 11, 2020 by;

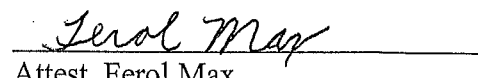
  
Dale Putnam, Chair

  
Mark Campeau, Commissioner

  
Jesi Chapin, Commissioner

  
Mark Thompson, Commissioner

  
Richard Milligan, Commissioner

  
Attest, Ferol Max  
Board Secretary

Warrant Cancellation June 11, 2020

Issue Date	Vendor	Warrant No.	Amount	Reason
7/13/2018	Halligan Inc	1486634	\$2,000.00	Cancelled Order
10/15/2018	Archer, David	1492619	\$42.48	Unresponsive to attempts to reissue
10/15/2018	Kurtz, Ross	1492652	\$23.09	Unresponsive to attempts to reissue
12/17/2018	Thurston County Commissioners	1496955	\$20.00	Lost
5/10/2019	Grainger	1507277	\$204.28	Overpayment
<b>Total</b>			<b>\$2,289.85</b>	



125 Delphi Rd NW  
Olympia, WA

## NOTICE OF SPECIAL MEETING

JUNE 23, 2020

6:00 PM

The Board of Fire Commissioners shall convene at 6:00 PM and immediately adjourn to Executive Session for an anticipated 60 minutes, for the sole purpose of considering the qualifications of an applicant for public employment. Upon adjournment from Executive Session, the Board will immediately reconvene the Special Meeting and take any action in open session as required. The meeting will be held via Zoom at the following link.

<https://us02web.zoom.us/j/86588513806?pwd=aWMwdjBDamFkU0gwNEEwRjlzNEdEZz09>





McLane Black Lake Fire Department  
125 Dephi Rd NW  
Olympia, WA

## **Special Meeting of the Board of Fire Commissioners June 23, 2020**

### **CALL TO ORDER**

Commissioner Dale Putnam, Chair, called the special meeting to order at 1802 hours. Commissioner Mark Campeau, Commissioner Jesi Chapin, Commissioner Rich Milligan and Commissioner Mark Thompson were in attendance. Fire Chief candidate, Chief Leonard Johnson, Chief Steve North and Executive Assistant Davie Kindell also attended the meeting held on the Zoom platform. Chief North immediately excused himself from the meeting following the call to order.

### **AGENDA**

The sole business for consideration were the qualifications of an applicant for public employment.

### **EXECUTIVE SESSION**

The Board adjourned into executive session at 1804 hours, for an anticipated 60 minutes, to evaluate the qualifications of an applicant for public employment, as authorized by RCW 42.30.110.

**Executive Session Adjournment:** The executive session adjourned at 1850 hours and the special meeting reconvened in open session.

**Action:** Commissioner Thompson made a motion to hire Chief Leonard Johnson as fire Chief to succeed Chief North. Commissioner Putnam amended the motion to include Chief Johnson's initial appointment as Assistant Fire Chief, beginning October 1, 2020 and extending to Chief North's separation date in January of 2021. The motion was unanimously approved.

The Board authorized Chief North to make an offer of employment to Chief Johnson, within the range previously authorized for the Assistant Chief position, between \$113,000-\$120,000. The Administrative staff will research and make a recommendation to the Board for the Chief Johnson's salary, beginning in January of 2021 and provide a recommendation for a moving expense stipend.

**Adjournment:** 1855 hours

**BOARD OF COMMISSIONERS**


Special Meeting of the Board of Fire Commissioners – June 23, 2020

For Thurston County Fire District 9:


  
Dale Putnam, Chairperson

  
Mark Campeau, Commissioner

  
Jesi Chapin, Commissioner

  
Mark Thompson, Commissioner

  
Rich Milligan, Commissioner

  
Attest: Davie Kindell, Executive Assistant  
June 23, 2020