



Board of Fire Commissioners
Meeting Minutes
May 8, 2025

CALL TO ORDER

Commissioner Mark Thompson of District 9 Board of Fire Commissioners called the meeting to order at 1804 hours.

Commissioners Len Albert, Mark Campeau, Jason Foust (virtual) and Mark Thompson, Chief Leonard Johnson, Division Chief - Logistics Josh Ambrose, Business Operations Director Monica Davis, Firefighter Daniel Potts, Captain Brandon Haun, Captain Casey Sobol (virtual), and Board Secretary Tom McBride (virtual) attended the regular meeting held in person and via the virtual Zoom platform using the link posted on the Fire District's website. Board member Dale Putnam was excused.

BOARD FOR VOLUNTEER FIREFIGHTERS

The Board for Volunteer Firefighters met prior to the Board of Commissioners meeting.

ADDITIONS TO AGENDA

None. The agenda was approved as presented.

PUBLIC COMMENT & VISITING SPEAKERS

None.

ACTION ITEMS:

1. *Approval of Minutes*

A motion was made and seconded to approve the minutes of the Regular Meeting on April 10, 2025; the motion carried.

2. *Approval of Vouchers and Payroll*

A motion was made and seconded to approve vouchers and payroll in the amounts listed below in items a-c; the motion carried.

a. General Fund 6690 - Claims & Payroll Total: \$727,963.73

i. 04-15-2025 April Claims #250403001 – 250403067: \$349,961.76

ii. 04-18-2025 April Payroll Claims #250404001 – 250404014: \$142,859.43

iii. 04-30-2025 April Month-End Payroll EFT: \$196,471.30

iv. 05-15-2025 May Payroll Draw EFTs: \$38,671.24

b. EMS Fund 6694 – 04-15-2025 April Claims #250402001 – 250402012:
\$1,362.60

c. SORT Fund 6699 – 04-15-2025 April Claims #250401001 – 250401016:
\$43,063.67

3. *Resolution No. 2025-4 Surplus Items*

A motion was made and seconded to approve Resolution No. 2025-4 (Surplus Items); the motion carried.

4. *Resolution No. 2025-5 Moving Meeting Date*

A motion, as amended, was made and seconded to approve Resolution No. 2025-5 (Move next BOC meeting date from June 12 to June 17, 2025); the motion carried.

NEW BUSINESS:

1. *Surplus Policy and Items*

Chief Johnson explained that pursuant to Fire District No. 9 Policy 6131 (Disposal of Surplus, Real or Personal Property), any surplus property valued in excess of \$250 needs to be disposed of in a manner approved by the Board. A Bid Process was presented to the Board for use in disposing of surplus property valued in excess of \$250 until the formal Policy can be updated. Discussion was held.

A motion was made and seconded to approve the Bid Process for disposal of surplus items valued in excess of \$250 until the formal policy can be updated; the motion carried.

STAFF REPORTS:

1. ***Finance/Administration:*** Verbal and written reports were presented by Business Operations Director Monica Davis, discussion was held.

2. ***Logistics:*** Verbal and written reports were presented by Division Chief - Logistics Josh Ambrose, discussion was held.

3. **Operations:** Verbal and written reports were presented by Chief Leonard Johnson discussion was held.
4. **Chief's Report:** Verbal and written reports were presented by Chief Leonard Johnson, discussion was held.

COMMISSIONER REPORTS

Commissioner Thompson noted for the record that he may on occasion need to recuse himself from Board deliberations if a conflict arises with his work as a Thurston County Prosecutor.

Commissioners Campeau and Albert engaged in a discussion about their participation in a Department of Natural Resources conference.

GOOD OF THE ORDER

Commissioner Thompson recognized the Fire District No. 9 work in hosting the Awards Banquet and the Egg Hunt events.

EXECUTIVE SESSION

The Board convened into Executive Session at 1916, for an estimated 10 minutes, to discuss personnel and Collective Bargaining Agreement matters. The Board will reconvene at 1926 and immediately adjourn. No action was taken as a result of the executive session.

ADJOURNMENT

A motion was made and seconded to adjourn the Board meeting; the motion carried. The Board adjourned at 1926.

BOARD OF COMMISSIONERS

For Thurston County Fire District 9:

Dale Putnam, Chair

Len Albert, Commissioner

Mark Campeau, Commissioner

Date

Jason Foust, Commissioner

Mark Thompson, Commissioner

Tom McBride, Board Secretary

6/17/25