THURSTON COUNTY FIRE DISTRICT NO. 9

December 8, 2022

CALL TO ORDER

Commissioner Dale Putnam of District 9 Board of Fire Commissioners called the meeting to order at 1805 hours. Commissioners Mark Thompson, Mark Campeau, Mark Thompson; Chief Leonard Johnson, AC Chris Patti, EA Davie Kindell, and Board Secretary Ferol Max attended the regular meeting held at 125 Delphi Rd NW. Commissioner Len Albert was not in attendance. Capt.

AGENDA

The agenda was approved as presented.

PUBLIC COMMENTS

None.

AC Patti introduced Jim Miner who has volunteered his time as Santa Claus for the MBLFD Santa's Sleigh food drive events for the past seven years. He was recognized with a certificate of appreciation and a McLane – Black Lake Fire Department Saint Florian coin.

'Santa Claus' presented a card and gift from the Board to Secretary Max on her retirement. She was also presented with a McLane – Black Lake Fire Department Saint Florian coin.

ACTION ITEMS

A motion was made and seconded to approve the following action items; the motion carried:

1. ***Approval of Minutes:*** November 3, 2022.
2. ***Approval of Minutes:*** November 10, 2022.
3. ***Approval of Vouchers and Payroll:***
    a. General Fund 6690 - $418,257.89:
    b. Capital Fund 6691 - $275,201.51;
    c. EMS/Apparatus Replacement Fund 6694 - $1,154.66;
    d. Maintenance & Operations Fund 6698 - $41,610.24;
    e. SORT Fund 6699 - $1,746.25
4. ***Resolution 22-584 – Debt Redemption:*** A motion was made and seconded to approve Resolution 22-584, providing for the redemption of the District's outstanding limited tax general obligation bonds and authorizing a transfer of funds between fund accounts; the motion carried.
5. ***Transfer of Funds for Non-Voted Debt Redemption:*** A motion was made and seconded to approve transfer of funds for non-voted debt redemption in the amount of $678,578.89; the motion carried.

6. ***Resolution 22-585 – M&O Fund 6698 Transfer in the amount of $1,385,000:*** A motion was made and seconded to approve the transfer to General Expense Fund 6690 in the amount of $1,265,000 and Capital Fund 6691 in the amount of $120,000; the motion carried.

EXECUTIVE SESSION
In accordance with RCW 42.30.110, the regular meeting recessed to Executive Session at 1815 for the purpose of discussing collective bargaining for an anticipated ten minutes. At 1825 a five-minute extension was announced. No action was taken as a result of the discussion, and the regular meeting resumed at 1831.

OLD BUSINESS
None.

NEW BUSINESS
1) EA Kindell summarized the proposed 2023 line-item budget, explaining some differences from 2022, and informing the Board that the apparent excess was due to not hiring personnel as anticipated in 2022.

Chief Johnson described the changes that will result from adding a Logistics and Volunteer Coordinator position. There are also major projects being planned, including repairs to the St 91 roof.

EA Kindell noted the GEMT revenue anticipated in 2023 is approximately $350,000.

A motion was made and seconded to approve the proposed 2023 budget; the motion carried.

2) The annual Authorized Signature List for Thurston County Financial Services was signed by Commissioners.

3) The WFCA Medical Insurance Renewal form was signed by Commissioners.

STAFF REPORTS
Finance/Administration:
See Chief's report. EA Kindell reported the testing for Lieutenant and Entry Level Firefighters has been completed. The top five entry-level candidates progressed to Chief's interviews and one conditional offer was made and accepted. It is anticipated that two more offers may be made before the February recruit academy.

FF Nick Cutlip, who is a student at TESC, is working to develop an emergency management certificate program.

EA Kindell and Chief Johnson are putting together an advisory board for 2023 proposals and projects.

Operations: AC Patti reported 235 total calls in November; 113 fire-related calls and 122 EMS calls. There have been 2,126 calls year-to-date, which is an increase of 120 over the November

2021 ytd total. There were 54 BLS transports, bringing the year-to-date total to 599, an increase of 219 over 2021. Recent events included an MVA with entrapment and two windstorms.

The Evergreen State College is having ongoing issues with the alarm system. The Santa's Sleigh Food Drive has brought in 7,000 pounds of food and $500 in cash donations; the last run is December 8.

Nine 3rd year Firefighters have completed their Blue Card training.

Chief:
Chief Johnson reported there is still one employee out on long-term L&I leave, and one that is expected back in a light-duty capacity in January. One employee is nearing the end of FMLA leave.

Captain Hodge has resigned effective December 31 to join Lacey Fire Department. Jason Stoltz and Kyle Shelley were promoted to Lieutenant. The remaining three candidates may be considered to back fill the vacancy after a promotional exam for the Captain position.

The on-site portion of the audit will be rescheduled to some time after the first of the year. EA Kindell is meeting with the auditor on December 12.

There will be a quote submitted for Administration and Classroom areas HVAC work later in December.

Crews are currently training on new thermal imaging units.

The graduation ceremony for the current academy will be at SPSCC in the Minnaert Center on December 19 at 1900 hours.

Chief Johnson will be out of the country from December 15 through January 1. AC Pattie and EA Kindell have delegation authority in his absence.

COMMISSIONER REPORTS
Commissioner Campeau reported WTFLS will meet January 23, 2023.

GOOD OF THE ORDER
EA Kindell and Board members thanked Board Secretary Ferol Max for her 20 + years of dedicated service to McLane Black Lake Fire Department. Cake will be served after the meeting for Secretary Max's retirement.

ADJOURNMENT
There being no further business, the regular meeting of the Board of Fire Commissioners adjourned at 1933 hours.

BOARD OF COMMISSIONERS
For Thurston County Fire District 9:

Dale Putnam, Chairperson

Mark Thompson, Commissioner

Mark Campeau, Commissioner

(absent)
Len Albert, Commissioner

Jason Foust, Commissioner

Board Secretary
January 12, 2023