Board of Fire Commissioners
Meeting Minutes
November 14, 2024

CALL TO ORDER

Commissioner Dale Putnam of District 9 Board of Fire Commissioners called the meeting to order at 1805 hours.

Commissioners Dale Putnam, Len Albert, Mark Thompson, Mark Campeau and Jason Foust, Chief Leonard Johnson, Division Chief - Logistics Josh Ambrose, Business Operations Director Monica Davis, Lt. Chris Welch, Captain Casey Sobol, and Board Secretary Tom McBride (virtual) attended the regular meeting held in person and via the virtual Zoom platform using the link posted on the Fire District's website.

BOARD FOR VOLUNTEER FIREFIGHTERS

The Board for Volunteer Firefighters met prior to the Board of Commissioners meeting.

ADDITIONS TO AGENDA

None. The agenda was approved as presented.

PUBLIC COMMENT & VISITING SPEAKERS

None.

ACTION ITEMS:

1. ***Approval of Minutes***

   A motion was made and seconded to approve the minutes listed below in items a through c; the motion carried.

   a. October 10, 2024, Board of Commissioners Meeting
   b. October 17, 2024, Board of Commissioners Special Meeting
   c. October 30, 2024, Board of Commissioners Special Meeting

2. ***Approval of Vouchers and Payroll***

A motion was made and seconded to approve vouchers and payroll in the amounts listed below in items a through d; the motion carried.

a. **General Fund 6690 - Claims & Payroll Total: $697,518.89**
   i. 10-22-2024 October Payroll Claims #241006001 – 21006032: $172,179.52
   ii. 10-31-2024 October Month-End Payroll EFT: $310,132.44
   iii. 11-12-2024 November Payroll Draw EFTs: $31,690.57
   iv. 11-12-2024 November Claims #241104025 – 241104057: $183, 516.36

b. **EMS Fund 6694**: $58,648.94
   i. 11-13-2024 Claims #241103001-002: $2,498.04
   ii. 11-13-2024 Claim #241105001: $56,150.90

c. **M&O Fund 6698**: 11-13-2024 Claims #241102001-003: $175,094.18

d. **SORT Fund 6699**: $29,281.30
   i. 10-22-2024 Claims #241005001 – 241005002: $4,433.33
   ii. 11-13-2024 Claims #241101001 – 241101010: $24,847.97

3. ***Resolution No. 2024-09*** *– Surplus Equipment*

A motion was made and seconded to approve Resolution No. 2024-09 relating to the sale of surplus equipment; the motion carried.

4. ***Resolution No. 2024-10*** *– SORT Fund 6699 Transfer*

A motion was made and seconded to approve Resolution No. 2024-010 relating to the establishment of a separate fund to manage the SORT Fund 6699, increase efficiency and improve reporting capabilities; the motion carried.

OLD BUSINESS:

None.

NEW BUSINESS:

1. ***FY25 Budget***

A summary of the Fire District FY25 Budget was presented by Chief Johnson and BOD Davis, discussion was held. A motion was made and seconded to approve the Fire District FY25 Budget; the motion carried.

2. ***Resolution No. 2024-11 – Levy***

The Resolution authorizes a 2.9% increase in the regular property tax levy to be collected in the 2025 tax year. A motion was made and seconded to approve the tax levy increase for the 2025 tax year; the motion carried.

STAFF REPORTS:

1. ***Finance/Administration:*** Verbal and written reports were presented by Business Operations Director Monica Davis, discussion was held.

2. ***Logistics:*** Verbal and written reports were presented by Division Chief – Logistics Josh Ambrose, discussion was held.
3. ***Operations:*** Verbal and written reports were presented by Chief Leonard Johnson discussion was held.
4. ***Chief's Report:*** Verbal and written reports were presented by Chief Leonard Johnson, discussion was held.

COMMISSIONER REPORTS

Commissioner Mark Campeau reported that West Thurston Regional Fire Authority is in transition onboarding a new Chief. Discussion was held.

GOOD OF THE ORDER

Commissioner Thompson thanked the Fire District administration for its work on the FY25 Budget with special recognition for BOD Monica Davis. Discussion was held. Commissioner Putnam discussed procedures related to the annual review of the Fire District's Chief.

EXECUTIVE SESSION

None.

ADJOURNMENT

A motion was made and seconded to adjourn the Board meeting; the motion carried. The Board adjourned at 1909.

BOARD OF COMMISSIONERS

For Thurston County Fire District 9:

Dale Putnam, Chair

Jason Foust, Commissioner

Len Albert, Commissioner

Mark Thompson, Commissioner

Mark Campeau, Commissioner

Tom McBride, Board Secretary

12/12/24

Date