Board of Fire Commissioners
Meeting Minutes
December 12, 2024

CALL TO ORDER
Commissioner Dale Putnam of District 9 Board of Fire Commissioners called the meeting to order at 1807 hours.

Commissioners Dale Putnam, Len Albert, Mark Thompson (virtual), and Jason Foust (virtual), Chief Leonard Johnson, Business Operations Director Monica Davis, Firefighter Charlie Parsons, and Board Secretary Tom McBride attended the regular meeting held in person and via the virtual Zoom platform using the link posted on the Fire District's website.

BOARD FOR VOLUNTEER FIREFIGHTERS
The Board for Volunteer Firefighters met prior to the Board of Commissioners meeting.

ADDITIONS TO AGENDA
None. The agenda was approved as presented.

PUBLIC COMMENT & VISITING SPEAKERS
None.

ACTION ITEMS:

1. ***Approval of Minutes***
   A motion was made and seconded to approve the minutes listed below in items a and b; the motion carried.
   a. November 14, 2024, Public Hearing Meeting
   b. November 14, 2024, Board of Commissioners Meeting
2. ***Approval of Vouchers and Payroll***

A motion was made and seconded to approve vouchers and payroll in the amounts listed below in items a through d; the motion carried.

a. **General Fund 6690 - Claims & Payroll Total: $685,815.96**
   i. 11-15-2024 November Payroll Claims #241106001 – 241106014: $125,307.48
   ii. 11-29-2024 November Month-End Payroll EFT: $309,439.69
   iii. 11-22-2024 November Special 241107001: $56,150.90
   iv. 12-02-2024 December Special 241201001: $4,654.48
   v. 12-09-2024 December Payroll Draw EFTs: $31,672.57
   vi. 12-11-2024 December Claims #241205001 – 241205055: $158,590.84
b. **EMS Fund 6694**: 12-11-2024 Claims #241204001-002: $2,972.43
c. **Maintenance &Operations Fund 6698**: 12-11-2024 Claims #241203001-002: $194,551.16
d. **SORT Fund 6699**: 12-11-2024 Claims #241202001 – 241202006: $16,179.23

3. ***Resolution No. 2024-12*** *– Year-end Fund Transfer*
   A motion was made and seconded to approve Resolution No. 2024-012 relating to the year-end transfer from Maintenance & Operations Fund 6698: (a) $500,000 to the Capital Fund to commit funds towards the building of future fire station, and (b) $350,000 to the General Fund; the motion carried.

4. ***Resolution No. 2024-13*** *– Surplus Equipment*
   A motion was made and seconded to approve Resolution No. 2024-13 for the surplus of SORT equipment; the motion carried.

5. ***Resolution No. 2024-14*** *– Changing Regular Meeting Schedule*
   A motion was made and seconded to approve Resolution No. 2024-14 relating to the change of the Board of Commissioners regular meeting on January 9, 2025 to January 16, 2025; the motion carried.

OLD BUSINESS:
None.

NEW BUSINESS:
None.

STAFF REPORTS:

1. ***Finance/Administration:*** Verbal and written reports were presented by Business Operations Director Monica Davis, discussion was held.
2. ***Logistics:*** Verbal and written reports were presented by Chief Leonard Johnson, discussion was held.
3. ***Operations:*** Verbal and written reports were presented by Chief Leonard Johnson discussion was held.

4. ***Chief's Report:*** Verbal and written reports were presented by Chief Leonard Johnson, discussion was held.

COMMISSIONER REPORTS

None.

GOOD OF THE ORDER

None.

EXECUTIVE SESSION

The Board convened into Executive Session at 1847, for an estimated 5 minutes, to discuss personnel matters. The Board will reconvene at 1852 and immediately adjourn. No action was taken as a result of the executive session.

ADJOURNMENT

A motion was made and seconded to adjourn the Board meeting; the motion carried. The Board adjourned at 1852.

BOARD OF COMMISSIONERS

For Thurston County Fire District 9:

D M Putnam

Dale Putnam, Chair

Jason Foust, Commissioner

Len Albert, Commissioner

Mark Thompson, Commissioner

Tom McBride

Mark Campeau, Commissioner

Tom McBride, Board Secretary

1/16/25

Date